

## **SPILL PREVENTION AND RESPONSE**



Date: 01-08-2016

**EMERGENCY PROCEDURES FOR**

RELEASE OF HAZARDOUS CHEMICALS

**Employee Response:**

Employees noticing this shall immediately notify their supervisor. Employees should not attempt to clean up any spill or release until notifying their supervisor or job foreman and obtain a Safety Data Sheet on product spilled or released.

Spill kits shall be available for any anticipated spill.

**Supervisor/ Job Foreman Response:**

The supervisor or job foreman shall immediately determine if a release has actually occurred.

Determine what material is involved.

Contact Emergency Plan Coordinator.

**Emergency Coordinator:**

The Emergency Plan Coordinator will determine the seriousness of the situation and cleanup measures utilizing Safety Data Sheet information.

Take measures to contain the released material, protecting release into ground and water.

The Emergency Coordinator would then contact the appropriate outside Authorities. (i.e.: Police, Fire, and EPA)

**Follow-Up Procedures:**

**Emergency Coordinator**

1. Ensure that qualified personnel take proper cleanup measures.
2. Determine possible cause of incident, and develop an action plan to eliminate a reoccurrence.

**Training:**

Before implementing the Emergency Action and Fire Prevention Plan, R.W. LaPine, Inc. Company will assign tasks and responsibilities within this program. Employees will be trained on proper spill prevention and response procedures. Employees will be instructed on the proper response procedures for spilled materials.

Further the Safety Manager will review this program with all employees at the following times;

- A. When the plan is developed.
- B. If an employees responsibilities or designated actions under the plan change.
- C. If the plan is changed.
- D. Upon initial assignment, those parts of the plan that the new employee must know to protect the employee in an emergency.

The accumulation of flammable and combustible waste material and residue will be controlled so that they do not contribute to a fire emergency.

**Control Procedures For: Chemical Storage**

**Reactive Chemicals:** Chemicals, which might react together to produce dangerous, fumes, fire or other explosions, must be stored away from each other.

**Empty & Full Gas**

**Cylinders:** Compressed gas cylinders of all sizes must be kept supported by straps, chains, or a suitable stand to prevent them from falling over.

NOTE: All empty tanks shall be separated from full tanks.

**Flammable Liquids:** All flammable liquids shall be in a fire rated and approved container.

**Waste Oil, Grease, Rags:** Kept in metal barrels, and disposed of on a regular basis.

## HOUSEKEEPING POLICY

Daily site cleanup is crucial to our safety performance. Containers are provided for routine cleanup. Materials that are flammable or harmful will be disposed of in closed containers. Return all tools and excess materials to proper storage, all employees are responsible for keeping their work area clean.

- Materials, including scrap and debris shall be piled, stacked, or placed in a container in a manner that does not create a hazard to an employee.
- Garbage capable of rotting or becoming putrid shall be placed in a covered container. Container contents shall be disposed of at frequent and regular intervals.
- The floor of a work area or aisle shall be maintained in a manner that does not create a hazard to an employee.
- Combustible scrap and debris shall be removed in a safe manner from the work area at reasonable intervals during the course of construction. A safe means shall be used to facilitate this removal.
- Material, which may be dislodged by wind and that, could create a hazard when left in an open area shall be secured.
- Sanitation facilities are provided for employee use. Defacing or damaging these facilities will subject the person for disciplinary action.
- Do not use compressed air to blow dirt, or dust from your clothes, hair, face, or hands.