

# FIRST-AID PROGRAM



Date: 01-08-2016

## **SCOPE**

R.W. LaPine, Inc. has established these guidelines and procedures to ensure that any employee that may be injured or is ill, gets the appropriate first-aid and medical treatment. No-one at R.W. LaPine, Inc. is assigned to provide first-aid, other than as a “Good Samaritan”.

## **GUIDELINES / PROCEDURES**

- In the absence of medical assistance that is reasonably accessible in terms and distance to the workplace, R.W. LaPine, Inc. will have persons on-site that have valid certification in first-aid to be available to render aid.
- Valid certification shall mean a certificate from a certifying agency such as the Red Cross, National Safety Council, or equivalent training that can be verified by documentary evidence.
- In the event that an employee suffers an injury requiring medical treatment of evaluation, the job site foreman shall transport that employee to the nearest medical facility.
  - The foreman shall then immediately contact R.W. LaPine, Inc. Office Manager to start appropriate injury documentation.
- In the event that an employee suffers a serious injury, or is rendered unconsciousness those discovering this shall immediately call 911 EMS and notify their foreman and site contact.
  - The foreman shall then immediately contact R.W. LaPine, Inc.’s Office Manager to start appropriate injury documentation.

### **FIRST-AID KITS / SUPPLIES**

- First-aid kits shall be supplied on-site by R.W. LaPine, Inc. consisting of the appropriate items as deemed necessary for the environmental conditions that exists.
- First aid supplies shall be easily accessible when required. First aid supplies shall be easily accessible when required.
- The contents of the first-aid kit will be inspected regularly by the job site foreman or whomever they should direct. This inspection is to verify that all necessary items are available, and if not, replaced in timely manner.
- Provisions shall be made to provide quick drenching of the eyes and body where contact with corrosive agents may happen.

### **HEAT & COLD RELATED HAZARDS**

Where working conditions for R.W. LaPine, Inc. employees are exposed to potential heat and cold related hazards the jobsite foreman shall review the hazard and preventive measures to the exposed employees.

The jobsite foreman shall continuously monitor those workers with exposure to determine if any signs or symptoms appear in the worker.

### **WORKING ALONE**

It is the policy of R.W. LaPine, Inc. not to allow individuals to work alone on any jobsite.